



STUDENT REQUEST TO TRANSFER ONTO TRAINING PROGRAMME

When considering a transfer from one training programme to another, this transfer process is designed to create good communication between the student, and the student's previous programme and study committee, to ensure that the transfer is a good idea, and to facilitate it to go smoothly.

A student wishing to transfer from training in Process Work to RSPOPUK needs to inform both the training where she is currently registered and the potential new training (RSPOPUK) of her intent. Please note that you can be involved in any discussion between RSPOPUK and others regarding this transfer if you wish. All information is available if you require it.

Please submit the following information to the Student Coordinator. This will enable the Admissions Panel to understanding the situation more fully.

General

1. Name
2. Address
3. Telephone numbers
4. Email
5. Date of birth
6. Write a synopsis of your educational and professional background.
7. Please describe your reasons for wishing to transfer to RSPOPUK. What are your hopes and expectations?

Current Training

1. Name and address of original training
2. Date of entry
3. Please give the names, addresses and contact emails of your study committee members, your therapist and, if relevant, your supervisor.
4. Phase I exams: Names, dates, and outcome including papers or retakes.
5. Have you had any breaks in the course of your study so far? (E.g. Sabbaticals) Please explain why and for how long.
6. Give an overview of how you see your studies in the previous programme. Please include:
 - your engagement in the course of study
 - the seminars you were involved in
 - your personal growth, personal therapy, professional development and supervision.
7. Describe your involvement in the learning community or training centre.
8. Do you have any particular areas that you are most interested in (for example extreme states, body work etc.)? Please say what attracts you to these areas.
9. Did you have any particular areas of difficulty in your studies?
10. Have you had difficulties or conflicts with teachers or students in the previous programme? If so how did you address these and work on them, both as inner work and in relationship? Also on a systemic and organizational level?

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11. List the courses you have taken, seminars, the number of hours of client supervision if a Phase II student, and the number of therapy hours with a registered Process Worker. How many therapy hours have been transferred from a previous discipline prior to starting your current training?
12. What was your initial dream when you entered the Training Programme? Describe the dreamwork. How did you understand the dream at that time?
13. Have you had a dream at this point of transfer? Describe your dreamwork and your understanding of the dream.

On receiving this written application to transfer, the Student Coordinator will:

1. Contact your Study Committee members to discuss your studentship.
2. Inform the International body of Diplomates of your intent to transfer, asking for feedback.
3. Compare entry requirements between the current training programme and RSPOPUP, and inform the Admissions Panel of any differences. The Admissions Panel will determine whether any additional requirements are necessary.

Your Study Committee will be asked:

1. What do you see as the student's greatest asset or special nature?
2. What was the student's dream when she entered the programme and how has it influenced her pattern of learning?
3. Is the student able to reflect upon her gifts and use them to support her studies?
4. What do you see as the student's difficulties as a PW, if any?
5. Is the student interested in reflecting upon the difficulties she meets on her study path?
6. Were there any conflicts? If so were they addressed and resolved?

The Student Coordinator will contact you with details about the next Admissions Panel, and any relevant forms, fees, etc.

The Admissions Panel will:

1. Determine whether or not you can transfer.
2. Clarify the point of entry into the training.
3. Identify any extra entry / training requirements that maybe needed.
4. Provide an opportunity to discuss and highlight any issues that need attention and follow-up.
5. Particularly focus on your capacity for self-reflection and awareness, your interest in inner work when involved in conflict, your ability to listen to positive and critical feedback, and your interest in learning from the process.

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